

**The Monthly meeting of the Parish Council was held in the Village Hall Montagu Road, Canwick on Monday 20<sup>th</sup> April 2009 at 7pm.** PCSO Carol Daman-Willems, District Cllr Mrs Brighton and District/County Cllr Oxby were present

Councillors:                    Councillor L.J. Pennell - Chairman  
   Councillor I.C. Carrington  
   Councillor Mrs C.M. Griffin  
   Councillor M.T. Hales  
   Councillor R.C. Narborough

The Chairman opened the meeting with a welcome to those present.

**1. Apologies & Declarations of Interest:** An apology from Cllr O'Melia was noted. The Chairman and Cllr Narborough declared a prejudicial interest in the planning proposal at item 5 Erection of two storey dwelling at land adjacent to Stonegate, School Lane as they both lived adjacent to the site. Members were informed that District Cllr Clarke had resigned due to ill health. The Chairman recorded a vote of thanks from the Parish Council to Cllr Clarke for his support during his time as a District Councillor.

**Police Matters:** PCSO Carol Daman-Willems was welcomed by the Chairman. Members were updated about a number of incidents in the village. These included a burglary along Heighington Road where a suspect had been apprehended. An attempted burglary from an insecure property and an unlocked vehicle was also noted, although nothing had been taken and it wasn't considered a crime. An incident at the Canwick Golf Course Club House where CCTV had caught an image but not the features was reported. Similar occurrences had happened in the vicinity. A further incident involving an elderly resident had caused suspicion in that work had been undertaken following a leaflet drop; the situation had been investigated and the work undertaken on this occasion was legitimate. PCSO Carol emphasised the need to notify them if anyone else is observed and noted that No Cold Calling zones had been set-up in neighbouring villages. The ongoing problem with a dog that keeps escaping from the owners' property was raised. PCSO Carol reported that she and PC Brown had made several visits to the property about that issue and advised that she would make another visit, then make known her actions to PC Brown, as in reality she was concerned that the dog could cause an accident. There being no further queries the Chairman thanked PCSO Carol for attending and she left the meeting at this point.

**2. Parish Council Vacancy:** It was reported that we had not received any requests to fill the vacancy to date.

**3. Clerk's Notes from the Meeting on 16th March 2009:** The notes from this meeting had been distributed to each member and were taken as read. The Chairman proposed that the notes be accepted and approved as minutes and this was unanimously agreed.

#### **4. Matters Arising:**

**4a. page 1 item 3a Information Packs for New Residents:** The re-printing of the packs had been held until the parish council vacancy had been filled. However no requests had been received to date.

**4b. page 1 item 3b Web Site:** Routine maintenance had been undertaken over the past month.

#### **5. Planning:**

**5a. Erection of two storey dwelling at land adjacent to Stonegate, School Lane:** The Chairman and Cllr Narborough left the meeting. Cllr Carrington introduced this item by referring to the receipt of this planning application in between meetings and noted a letter that had been circulated in the information

pack for this meeting. Councillors had been contacted for their views on the proposal and subsequently the Planning Committee had met and produced the comments for return to the NKDC within the permitted timescale. He recalled that previous planning applications for the site had been refused by NKDC and an appeal on the second application had been dismissed. In this regard it was considered that the previous

objections were still applicable and included the effect on the character and appearance of the site and the surrounding area, the impact on trees of significant amenity value and the locational strategy and these had been detailed in the letter to NKDC. Members endorsed the action taken. The Chairman and Cllr Narborough rejoined to the meeting.

## **6. Highways:**

**6a. Highways Issues:** Cllr Hales reported that the wooden staircase at the western end of School Lane had been removed by the County Council's contractor and thanks were expressed to the local Highways Officer for his help with this matter. Cllr Mrs Griffin observed the installation of a drive at a property along Hall Drive. The Change to legislation for permitted development was noted but it was considered that the NKDC Enforcement Officer should be made aware of the work nevertheless and the Clerk was asked to contact him.

## **7. Correspondence:**

**7a. NKDC Refuse/Recycling Route Changes:** We had been notified about the changes to the refuse collections that would commence on 20<sup>th</sup> April 2009. The day for Canwick was Friday route A as opposed to Tuesday. All residential properties had been sent a notification about the changes by NKDC.

**7b. NKDC Charity Quiz Night:** The Chairman at NKDC invited Members to take part in a charity quiz night on Friday 24<sup>th</sup> April 2009, in the Civic Suite at the Offices in Sleaford; tickets were £6 per person. It was considered that the notice had been received too late for publication.

**7c. Fourth North Kesteven Annual Monitoring Report:** A copy of this document had been received and was noted by the Chairman for information.

**7d. NKDC Footway Lighting Programme 2009/2010:** NKDC advised of this annual programme and asked if there were any new requests as they had none on file. Reference was made to a situation on Hall Drive near the junction of Montagu Road where the illumination from an existing street light was obstructed by foliage from a tree. A suggestion to relocate that street light to the other side of the road was considered a possibility and it was agreed to make enquiries in that regard.

**7e. EMDA News Winter Edition:** The latest edition of this publication was noted for information.

**8. Four Parishes Cluster Group:** The Chairman updated on the issues discussed at the meeting on 8<sup>th</sup> April 2009. There was no new information with regard the Library Services until after a review in the autumn. The play equipment had been installed on Canwick Playing Field on the 8<sup>th</sup> April 2009, and was well used over the Easter holidays. It was understood that an official opening was to be planned in the near future. There was no real progress to the good life gardening project as the legal agreements had to be sorted. The multi media equipment and display boards had been purchased and most were stored at the Washingborough Civic Office, with a second projector and screen being stored at Branston. The District Council have allocated £2,000 into a devolved fund for use in the 2009/10 financial year and would be once again looking for an initiative from the Four Parishes Cluster.

**9. Parish Plan Steering Group:** Councillor Carrington would provide an update during the Annual Parish Meeting later that evening.

**10. Meeting Calendar 2009/2010:** A schedule had been produced for Members to endorse. The item was deferred until the next meeting pending liaison by the Clerk with the booking secretary at the Village Hall.

## **Finance:**

**11a. Bank Account Update:** The accounts had been fully updated in preparation for the end of the financial year and a statement showed a balance of £4,538.71 in the deposit account following the transfer of £1,600 in March to the current account. The balance in the current account, following the clearance of a payments approved in March 2009, was £515.04.

**11b. Payments in March:** The Clerk reported that we had still not received an invoice from Veolia Environmental Services for cutting the boundary hedge of the playing field. We had however received a revised bill for £358.68 from Lincolnshire County Council for the supply and installation of new signs to the Church and invoices from LALC covering a composite training fee at £45.00 and the affiliation fee of £117.30 for 2009/10. These were all approved for payment. An agreement to pay the outstanding account from Veolia on receipt was renewed.

**11c. Transfer of Funds:** The transfer of £500 on receipt of the outstanding account was provisionally authorised subject to further consultation with the Chairman by the Clerk.

**11d. 2008/09 Audit:** Clement Keys had notified that the Annual Return for this financial year should reach them by 30<sup>th</sup> June 2009, and the Clerk noted that preparations had been undertaken to meet this deadline. The bank accounts had been reconciled and a statement was circulated for Members to review. A portfolio had been prepared by the Clerk and passed to the Chairman so that the internal audit could be carried out. A claim for VAT had also been submitted to HM Customs and Excise. A notice was being prepared for display in the Village to notify Electors' of the arrangements to exercise their rights to inspect the accounts and make copies of the Annual Return. Members looked at the details on the statement and it was proposed by Cllr Carrington and seconded by Cllr Hales that the position be accepted and approved and this was unanimously agreed.

**12. Urgent Items for Information:** None raised.

**13. Date of Next Meeting:** The Annual General Meeting would take place on Monday 18th May 2009 at the Village Hall, Montagu Road Canwick starting at 7.30pm.

There being no further business the Monthly Meeting closed at 8pm. The Annual Parish Meeting followed.