

**The Monthly meeting of the Parish Council was held in the Village Hall Montagu Road, Canwick on Monday 15th June 2009 at 7.30pm.** District Councillors Mrs Brighton and PCSO Carol Daman-Willems were present.

Councillors: Councillor L.J. Pennell - Chairman  
Councillor I.D. Carrington – Vice-Chairman and also a District Councillor  
Councillor M.T. Hales  
Councillor Mrs C.M. Griffin  
Councillor L.T. O'Melia  
Councillor R.C. Narborough

The Chairman opened the meeting with a welcome to those present. Cllr Carrington was congratulated on his appointment to District Councillor following the recent By-Election. These sentiments were extended to Cllr Oxby on being re-elected to County Councillor for this Division. The Chairman also notified his recent appointment to Sheriff of Lincoln for the Civic Year. Members acknowledged these achievements with good wishes to all.

**1. Apologies & Declarations of Interest:** Apologies from District/County Cllr Oxby and PC Brown were noted. Cllr Carrington referred to the planning application at item 5b Conversion and alterations to existing 9 number garages and 2 first floor flats at the Dower House. He recalled that this was the third planning application for this site and initially he had entered into the discussion about the proposal when it was reviewed by the Parish Council. When the second proposal was reviewed he had declared a personal interest as close family/relatives live adjacent to the site and they had received a formal notification about the development from NKDC. The application on the table that evening would be the third proposal for the site. He explained that the proposal does not have a direct impact on his relatives' property as they are screened by other properties nearer to the site, nor does it have any connection with his own property as it is well removed from the site, and therefore he would participate in the debate for the current proposal. Cllr Carrington asked for the situation to be recorded in the minutes for clarity and this was acknowledged by Members.

**Police Matters:** PCSO Carol reported no crimes or problems over the past month. However, an issue about a person coming in the village and offering to cut trees down was raised. Although 'No Cold Calling' notices had been observed in the Village, she emphasised that she wanted to hear about any person seen cold calling as some characters could be quite pushy and intimidating. She reported there had been a person in Washingborough Village selling tarmac and noted that the Parish Clerk had been approached about the tarmac in the car park area at the Washingborough Community Centre. Advice was given about No Cold Calling zones that had been set up in the larger villages, particularly in sheltered accommodation areas. She realised that the logistics at Canwick were different and offered to obtain leaflets and other publicity material that had been produced in conjunction with Trading Standards for circulation. A number of burglaries in Washingborough Village were noted and the need for residents to be security conscious was emphasised. An apology was noted as they were unable to bring the Mobile Unit to the forthcoming Fete on 11th July. She asked whether Members had any information to share. Cllr O'Melia expressed concerns about drivers speeding along Heighington Road. PCSO Carol advised that speed checks along that route were in the pipeline. Cllr Narborough reported activities at a property along Montagu Road but it was agreed that the dog business had been resolved as the owner had moved on. There being no further comments PCSO Carol left the meeting at this point on being thanked by the Chairman for attending.

**2. Parish Council Vacancy:** A potential candidate had been approached by the Chairman but declined. It was agreed to refresh the vacancy notices on display in the Village.

**3. Clerk's notes from the previous meeting - Annual General Meeting held on 18th May 2009:** The notes from the meeting were taken as read and approved for signing by the Chairman as a true record.

#### 4. Matters Arising:

**4a. Information Packs for New Residents:** It was agreed to adjust the information in the pack and print to meet new requests when necessary.

**4b. page 2 item 6b Web Site:** Routine maintenance had been undertaken over the previous month.

#### 5. Planning

**5a. Construction of Agricultural Irrigation Reservoir at Glebe Farm, Canwick (AG/0265/09):** NKDC had sent prior notification of this proposal to determine whether planning permission was required. The procedure was not therefore subject to the usual consultation process and they only had 28 days to make any observations. The Chairman explained that the Planning Committee had considered the proposal and there were no objections. The Parish Council had returned, no comments about the scheme by the requested date 12<sup>th</sup> June 2009. Members endorsed the action taken.

**5b. Conversion & Alteration to existing 9 number garages & 2 first floor flats at The Dower House, Montagu Road, Canwick (N/17/0396/09):** A note was taken of the comments made earlier by Cllr Carrington (see item 1). His role as a District Cllr was also observed. The discussion at parish council level is based on local knowledge and the parish council did not determine any planning cases. It was stated that more facts will be presented by Planners at NKDC as they are the planning authority. Members looked at the details on the plans and it was noted that there would be no difference to the external appearance of the property. Reference was made however, to a previous application for this site which had been refused by NKDC and dismissed on Appeal. The Planning Inspectorate had incorporated the NKDC Locational Strategy as part of the grounds for the refusal. It was agreed that comments as noted be returned to NKDC.

**5c Decision Notice (N/17/0276/09) Erection of a single storey rear extension at Fables, Heighington Road, Canwick:** It was reported that a decision notice had been received that day. Planning permission had been granted for the development and this was noted by Members for information.

#### 6. Environment:

**6a. Highways Issues:** It was reported that the slurry seal of the footway along Sibthorpe Gardens had been done and weed spraying in the village had been undertaken on 5th June. The overgrown foliage on the front of the two building plots facing Grange Lane had been cut together with the grassed area between The Mews and The Lodge along Hall Drive. The width of the footway on Canwick Hill between School Lane and Heighington Road was cut down again due to the erosion of the adjacent embankment. This was a reoccurring problem and it was understood that it had been placed in a programme for reinstatement. It was agreed to enquire when any works might be undertaken.

Additional problems were reported to include encroachment of weeds on to the footway from a field along the (B1190) Washingbrough Road to Lincoln. Overgrown foliage from trees in the wood adjacent to the Cycletrack near the Playing Field between Lincoln Road and Heighington Road interfered with the sensors and obstructed the illumination from the street lights along that route. Reference was also made to an area of grass verge on the Lincoln Road at the entrance to the Cycletrack, it was thought that a JCB or similar had utilized the verge during the road works and the verge had been left with deep channels in the surface. Cllr Hales volunteered to report all of these matters to the local Highways Officer.

#### 7. Correspondence:

**7a. NKDC Dog Litter Bins:** The Client Operations Manager advised that the weekly collection scheme for the emptying dog and litter bins has continued to grow as more bins are purchased and installed. It was reported however, that the operatives have experienced problems where new bins have been

erected because the fixing post has been too high. It was recommended that all new bins be mounted so that the top of the bin is no higher than one metre. This was noted for information.

**7b. NKDC Parish Partnership Evaluation Workshop:** We had been invited to attend this event that had been re-scheduled for Tuesday 15th September from 5-7pm at the NKDC Council Chamber Civic Suite at Sleaford. The Chairman said that he would draw Members attention to this arrangement at the next Four Parishes meeting on 8th July 2009.

**7c. NKDC Annual Community Partnership Event:** We had received notice about this meeting to be held on 13th July from 10am for 10.30am start concluding with lunch at 1pm, in the NKDC Council Chamber at Sleaford. No one was available to attend

**8. Four Parishes Cluster Group:** The Chairman reported on his attendance at the official opening ceremony of the Play Area on the Playing Field at Canwick on 24th May 2009. He congratulated the committee for organising the event which had attracted a magnificent attendance of over 100 people.

**9. Parish Plan Steering Group:** It was reported that work to produce the plan for consultation over the summer was on-going.

## **10. Finance:**

**10a. Bank Account Update:** As all of the bank statements and cheque/bank books were with the Internal Auditor an interim statement had been produced (*copy on the minute* file). This showed a balance of £9,913.93 in the Deposit account following a transfer of £100 approved at the previous meeting and a VAT refund of £375.22. A balance of £49.66 in the Current account following the clearance of an un-presented cheque was also noted. The situation was accepted and approved by Members.

**10b Payments Due in June:** Payments to Veolia Environmental Services for grass cutting, the Clerk's salary for the first quarter year and income tax due for that period were noted. An agreement to clear these accounts was approved on receipt of the cheque book from the Internal Auditor. An invoice from Veolia Environmental Services for cutting the boundary hedge at the playing field remained outstanding and an agreement to pay it was renewed.

**10c. Transfer of Funds:** It was agreed to transfer £550 to meet the expenses approved that evening.

**10d: To Review Annual Return for 2008/09 Financial Year:** The Chairman advised that the Internal Audit was in progress and all the particulars were still with the Auditor. Approval of the Annual Return and Statement of Assurance could not therefore be undertaken. It was assumed that there would be no fundamental problems with the outturn of the internal audit and he proposed that approval of the Annual Return & Statement of Assurance be delegated to the Finance Committee in preparation for submission to the External Auditor by 30th June 2009 and this was agreed unanimously.

## **11. Urgent Items for Information:**

**11/1.** Councillor Narborough announced that he had booked a slot at the forthcoming Village Fete on 11<sup>th</sup> July 2009 to promote the Parish Plan and this was acknowledged with thanks.

**11/2.** The Chairman noted that the circulation of the Sheepwash Times publication had been extended to cover Canwick village and that notices of events etc could be sent to the editor by the 10<sup>th</sup> of the month prior to the date of publication (*i.e 10<sup>th</sup> July for August issue*). It was noted that delivery of the first issue was annoying as the paper had not been pushed completely through letter boxes in some cases.

**12. Date of Next Meeting:** The next monthly meeting would take place on Monday 20th July 2009 at the Village Hall, Montagu Road, Canwick starting at 7.30pm.

There being no further business the Chairman closed the meeting at 8.40pm.