

**A Meeting of Canwick Parish Council was held at the Village Hall, Montagu Road, Canwick on Monday 15th March 2010, at 7.30pm.** District/County Councillor Oxby was present.

Present: Councillor L.J. Pennell - Chairman  
Councillor Mrs C.M. Griffin  
Councillor M.T. Hales  
Councillor R.C. Narborough  
Councillor L. O'Melia

**1. Apologies and Declarations of Interest:** Apologies from Parish/District Cllr Carrington, District Cllr Mrs Brighton, PC Brown and PCSO Daman-Willems were noted. County Cllr Oxby declared an interest in the Lincoln Eastern Bypass at agenda item 3c.

**2. Clerk's Notes from the Monthly Meeting on 15<sup>th</sup> February 2010:** The notes had been distributed to all Members prior to the meeting and were taken as read. It was agreed that the notes be accepted and approved as minutes and signed by the Chairman.

### **3. Matters Arising:**

**3a. Information Packs for New Residents:** No information packs had been issued over the preceding month but one pack was anticipated. Cllr Narborough agreed to print packs as and when required.

**3b. Web Site:** No new information available.

**3c. Lincoln Eastern Bypass:** The interest declared by Cllr Oxby was noted. The Chairman recalled that this item had been deferred from the previous meeting pending local opinion. No comments had been received from residents about the proposal. It was agreed that there were no comments for return.

**3d. Metal Railings on Hall Drive:** The Chairman referred to concerns raised at the previous meeting about the dangerous condition of the railings. It was clear that work was in hand to install a new boundary as the first phase had commenced, the design of which was considered inappropriate. In discussion it was agreed to maintain a watching brief and seek advice with the appropriate authority if necessary.

### **4. Planning:**

**4a. Conversion of existing outbuilding to 3 dwellings (part retrospective) at Stone Cottage, Hall Drive:** The Chairman noted the receipt of a letter from a near neighbour over the previous weekend. The details and plans were reviewed. Members were not content with the proposal. It was suggested that the development be rejected and re-profiled, and this was agreed.

**4b. N431/1 Removal of secondary branch overhanging adjacent property T1 Corsican Pine at Canwick House:** The applicant sought permission to carry out this work on a tree which was subject to a Tree Preservation Order. No objections were raised.

**4c. Decision Notice (10/0002/HOUS) Demolition of existing single storey flat roof extension, internal alterations & new pitched Roof, Single Storey Extension at Rivendell, 2 Glebe End:** Permission had been given for this development on 25<sup>th</sup> February 2010, standard conditions applied.

### **5. Environment:**

**5a Highways Issues:** The County Council Footpaths Officer had been notified about the damaged sign for Public Footpath No 5 at the junction of Pelham Lane/School Lane. A reply had been received and advised that the problem with the defective sign would be resolved by 17<sup>th</sup> August 2010.

Cllr Hales was pleased to observe that the leaf mulch had been swept off the footway near the cottages on Hall Drive. It was also reported that spoil at the narrow part of School Lane had been cleared away.

Pot Holes along School Lane and Heighington Road were noted and the Clerk was asked to report them to Customer Services at the County Council.

A quotation from Service Team for grass cutting the playing field throughout the season and cutting the boundary hedge in autumn was received and accepted.

## **6. Correspondence:**

**6a. Protocol for Handling Complaints:** Legal Services Lincolnshire advised a procedure for handling complaints received against members and asked to be notified when the Parish Council had adopted the procedure. It was agreed to defer the matter until the next meeting.

**6b. NKDC Charity Quiz Night:** A letter from the NKDC Chairman invited members to take part in this event on 15<sup>th</sup> April 2010, in the Civic Suite at the NKDC offices Sleaford, arrival at 7pm for 7.30pm start. The proceeds were to be given to the Chairman's charities DeafLincs and St Andrew's Hospice for Children. The event was noted for information.

**6c. CPRE Affiliation and Best Kept Village Competition:** Community Lincs notified of the affiliation to the CPRE at a cost of £25 which included one free entry to the Best Kept Village Competition. The invitation to join the CPRE was refused, but it was agreed to enter the village in to the BKV Competition. Cllr Narborough volunteered to complete the entry form and to submit it to the Competition Organiser at Community Lincs with a fee of £10.

**6d. LCC Changes to Mobile Library Services to Early Years Settings and Schools:** A letter from the Assistant Director of Culture and Adult Education at the County Council was noted for information. It advised of proposed changes. From April 2010 the early year's service will go through a trial phase of a boxed collection of books delivered three times per year, with a charge to cover some of the costs of the service from October 2010. Parallel to this the schools' mobile service from September 2010 will also be trialled with boxes of fiction stock being delivered three times per year, with a charge to cover some of the costs of the services from April 2011. Lincolnshire Young People's Book Awards and Summer Reading Challenge will still be available to schools.

Additional Correspondence had been received after the agenda had been printed and it was agreed to review same.

**6e. Energy Savings Trust:** A letter from the Trust advised various ways of costs cutting. The particulars were taken by Cllr Narborough to pass on to the Social Club at the Village Hall.

**6f. Spinal Injuries Trust:** A letter from the Trust outlined the work of the Charity and asked us to consider making a financial contribution toward their work. The request was declined.

**6g. Victim Support:** A letter from the Divisional Manager outlined the work of the Charity and asked us to consider making a financial contribution to their work. The request was declined.

**7. Four Parishes Cluster Group:** The Chairman announced the next meeting of the Group would take place on Wednesday 21<sup>st</sup> April 2010, at Washingborough Community Centre. It was understood that the devolved fund had been deleted from the budget in the forthcoming financial year 2010-2011.

**8. Parish Plan Steering Group:** No new information was available.

**9. Parish Council Meeting Calendar:** A schedule had been produced to cover meeting dates for the forthcoming Civic Year, and copies had been given to all Members. The Clerk was asked to forward a copy to the Village Hall Booking Secretary to make sure there were no clashes with other users.

## **10. Finance:**

**10a Bank Account Update:** A statement was circulated and showed a balance of £7,463.93 in the Savings Account. Due to a printing error the balance in the Current Account was not visible. It was agreed to reissue the statement for endorsement at the next meeting.

**10b. Payments Due in March 2010:** A list of invoices received was reviewed and agreement was given to clear all payments due (*copy on minute file for reference*). These included a payment of £246.09 to Heighington PC to cover the costs for the Four Parishes Dog Warden Service at Canwick. Further payments to Heighington PC of £45 and £8.26 were also noted, to cover the costs for the use of office facilities and photocopying. A payment to the Clerk, to cover her salary for the past quarter year, and income tax due to HM Revenue & Customs for the same period. £180 to NKDC to cover the annual costs for emptying the dog waste bins, and £168.38 to LALC to renew the affiliation and to pay for the annual training scheme.

**10c. Transfer of Funds:** A transfer of £1,100 to meet the expenses payable was agreed.

**11. Urgent Items for Information:** No items were reported.

**12. Next Meeting:** The date of the next meeting was scheduled for Monday 19<sup>th</sup> April 2010. The **Monthly Meeting to start at 7pm** followed by the **Annual Parish Meeting at approximately 8pm.**

There being no further business the meeting was closed at 9pm.