

**A meeting of Canwick Parish Council was held on Monday 22<sup>nd</sup> September 2010, at 7.30pm in the Village Hall Montagu Road, Canwick.** Mrs J Parker, a prospective Clerk, Mrs Z Vince, a prospective Parish Councillor, a resident and a prospective developer were present.

Present: Councillor L.J. Pennell – Chairman  
Councillor I.D. Carrington – Vice-Chairman and also District Councillor  
Councillor Mrs C.M. Griffin  
Councillor M.T. Hales  
Councillor R. Narborough

**1. Apologies and Declarations of Interest:** Apologies from Cllr O'Melia, District Councillor Mrs Brighton, District/County Councillor Oxby, PC Andy Brown, and PCSO Carol Daman-Willems, were recorded. Cllr Carrington declared a prejudicial interest in Item 5(b) planning application at 4 Hall Drive as he lived adjacent to the site. Cllr Hales declared a prejudicial interest in Item 2 (Parish Council Vacancy) as he was a relative of the prospective councillor.

## **2. Parish Council Vacancies.**

**2a. Parish Councillor:** (Cllr Hales left the meeting at this point). The Chairman reported that Mrs Zuleika Vince had expressed interest in the vacancy for a councillor. She had been interviewed by the Chairman and Vice Chairman and had been a very impressive candidate. Her co-option was proposed by the Chairman and seconded by the Vice Chairman and unanimously agreed. The Chairman and members welcomed Cllr Vince to the council and she took her place, having signed the declaration of acceptance of office. (Cllr Hales returned to the meeting at this point).

**2b. Parish Clerk:** The Chairman reported that after he and the Vice Chairman had interviewed the applicants for the post of Clerk, Julia Parker had been deemed a very suitable candidate. It was proposed by the Chairman and seconded by the Vice Chairman that Mrs Parker should be offered the appointment, and this was unanimously agreed by members. The Chairman and members welcomed Mrs Parker to the council.

**3. Clerk's Notes from the Meeting on 19<sup>th</sup> July 2010:** The notes from this meeting had been distributed to each member and were taken as read. The Chairman proposed that the notes be accepted and approved as minutes for signing and this was unanimously agreed.

## **4. Matters Arising.**

**4a. Information Packs for New Residents:** Three packs had been issued this month.

**4b. Web Site:** Cllr Carrington reported that in addition to routine maintenance the recent Canwick Fun Dog Show had been promoted on the website including a Facebook link.

## **5. Planning:**

**5a. Appeal Decision, site adjacent Stone Cottage, Hall Drive.** The Planning Inspectorate's refusal of the appeal was noted.

**5b. Extension at 4 Hall Drive.** (Cllr Carrington left the meeting at this point). Members examined the application and had no comment to make to the Planning Department. (Cllr Carrington then returned to the meeting).

**5c. Extension at 3 Pelham Lane.** A resident and neighbour to the proposal site expressed concerns regarding the size, scale, design and amenity impact of the proposal, and its potential impact on car parking problems locally. The proposer of the application explained the background to the scheme and the proposed design, and answered questions from members about aspects of the application after it had been examined by members. The Chairman explained that the application has only recently been received and that the council would return any formal comments to NKDC after waiting to hear any further views from parishioners. The Chairman thanked both the applicant and the resident for attending the meeting and answering members' questions.

## **6. Environment:**

**6a. Highways:** Cllr Hales reported on weed growth obstructing the cycle path to Branston near Mill Lodge; the narrowed state of the Canwick Hill footpath especially near School Lane; and on spoil obstructing the footpath near Mill Lodge. These matters had been reported to LCC. Cllr Narborough raised a removal lorry which he reported had obstructed School Lane and had damaged a road sign; Cllr Hales would raise the

matter with LCC.

**6b. Heighington Road Speed Limit Sign.** Cllr Carrington reported that the sign had been damaged and reported to LCC, and that new 'dangerous bend' signs were being installed on the C113.

**6c. Litter.** Cllr Griffin reported on litter at the vacant lot in Grange Lane.

## **7. Correspondence:**

**7a. LCC - ASKRUS** - noted.

**7b. No Need For Nuclear leaflet** – noted. In raising the leaflet, the Chairman observed that the role of the Parish Council was non-political, and that the issue was not one on which we should express a view.

**7c. LALC Annual Report** - noted.

**7d. NKDC Footway Lighting** - Cllr Hales to consider and report back to council in October

**7e. LCC Trees for Communities Scheme** - Chairman would pass to Playing Field Committee.

**7f. LCC Third Sector Report** - noted.

**7g. Rural Housing Needs Survey** - a Community Lincs Rural Housing Enabler would attend the next meeting; members agreed to assist with distribution of housing need surveys.

**7h. NKDC Licensing Consultation** - Cllr Carrington briefed members.

**7i. NKDC re. Litter Picker** - members would consider whether a suitable candidate might be approached.

In addition Cllr Narborough reported correspondence from the Best Kept Villages competition organisers, which was noted.

**8. Four Parishes Cluster Group:** The Cluster Group Newsletter was noted.

## **9. Finance:**

**9a. Bank Account Update:** The reconciliation was presented and noted.

**9b. Ratification of Payments Due in August:** A bill of £116.49 from Veolia for grasscutting in Jul 10 had been paid. The payment was ratified unanimously.

**9c. Payments Due in September:** Bills from Veolia of £116.49 for grasscutting in August; from Mrs Rudolf of £52.74 for salary and postage and £11.80 for the associated PAYE; and of £153.63 from Clement Keys for their audit. These were all approved for payment.

**9d. Transfer of Funds:** It was agreed to transfer £300 to meet the present expenses payable.

**9e. Completion of 2009/10 Audit:** The auditors had given an "unqualified audit opinion". However, they had indicated that as part of "best practice" an engagement letter between the council and the internal auditor could be introduced, and had recommended that the Council formally minute its review of audit function. The Chairman would discuss these matters with the internal auditor.

**10. Urgent Items for Information:** It was noted that the scheduled January meeting clashed with other activities in the Village Hall. The Chairman would investigate alternative locations for the Parish Council meeting.

**11. Date of Next Meeting:** The next monthly meeting would take place on Monday 18<sup>th</sup> October, at the Village Hall Montagu Road, Canwick starting at 7.30pm.

There being no further business the meeting was closed by the Chairman at 9.05.